

CONCORDIA COLLEGE™

Residence Hall/Apartment Accommodations Agreement

This agreement is for the entire academic period stated below.

1. By participating in the online room selection process, I hereby accept assignment to a space in a Concordia College residence hall/apartment for the first and second semesters of 2011-2012 and agree to all terms outlined below.
2. I agree to observe and abide by all rules and regulations in effect during the term of this agreement and understand that failure to observe these rules and regulations may result in cancellation of the agreement.
3. I agree to pay Concordia College its charges for housing and board (if applicable), tuition, and general fees in accordance with the terms set forth in the College catalog and to enroll in not less than twelve College credits unless exception is made to this regulation by the dean of students. Charges under this agreement are to be paid at the Business Office. The College reserves the right to make necessary changes in fees for housing and board and in the provisions of this agreement.
4. I have read, understand and hereby agree to abide by this agreement including the terms set forth below.

Terms of the Agreement

1. General conditions of agreement: **The College reserves the right to make or change the assignment to spaces either prior to the opening of the semester or during the semester.** Furthermore, students may not move from their assigned space without prior written authorization. Terms of this agreement may be amended from time to time by action of appropriate College authorities.
2. The College cannot guarantee an assignment if it is not claimed prior to the first day of classes.
3. Period of residence: The period of residence is for each academic semester. The College catalog indicates in its calendar the opening and closing dates of each semester. Students may not move in earlier or out later than the established dates without prior written authorization from the director of Residence Life. Additional charges will be made for approved early and late occupancy. **All residence halls are closed during the established Christmas vacation period (with the exception of the college apartments).** For 2011-12 the traditional halls will close at noon on Saturday, December 17, 2011 and reopen at noon on Sunday, January 8.
4. **Breaking agreement:** Anyone who finds it necessary to break the Residence Hall/Apartment Accommodations Agreement after March 17, 2011, for February sign-up (April 29, 2011, for all others) will incur a \$200 contract cancellation fee.

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5. Anyone who finds it necessary to break the agreement during the first semester or after December 1, 2011, for second semester may do so by notifying the Office of Residence Life **in writing**. Charges for housing will be calculated on a prorated basis from the date of written notification or when the space is vacated – whichever occurs later. In addition, a cancellation fee of \$200 will be levied for breaking the agreement.
6. The Residence Hall Accommodations Agreement may be broken at the end of first semester without penalty provided the Office of Residence Life is notified **in writing** prior to December 1, 2011.
7. Conduct: Students are expected to conduct themselves in accordance with regulations stated in the College catalog, the College handbook, the Dining Services brochure, the Residence Hall handbook, and other rules and regulations.
8. General rules:
 - a) Students will be charged for loss of furnishings or damage beyond ordinary wear and tear to residence hall premises and furnishings.
 - b) Possession of weapons of any kind, explosives or other dangerous materials is not permitted in any part of the residence halls.
 - c) Cats, dogs or other animals are not permitted in the residence halls.
 - d) For safety reasons, the use of hot plates, broiler ovens, frying pans, etc., is not permitted in residence halls. The College also discourages the use of other small appliances which make use of heating elements.
 - e) Students are not permitted to use or possess alcohol or illegal drugs or to gamble.
 - f) The removal of any furnishings from residence hall rooms or the residence halls/apartments is prohibited. Further, the College reserves the right to restrict the addition of personal items or furnishings.
 - g) Visitors of the opposite sex are permitted in residence hall rooms only during specified visitation hours.
 - h) Students are not permitted to obstruct the locks on room doors to prohibit entry by use of a master key in appropriate situations.
 - i) Students signing residence hall/apartment agreements are required to reside on campus during the term of the agreement.
 - j) Smoking is not permitted inside residence halls.
 - k) The College reserves the right to inspect refrigerators.
9. Inspections: The College reserves the right to conduct room inspections without prior notice to provide emergency or routine maintenance, to investigate possible fire hazards or other safety-related conditions, to quell a disturbance, to protect the health and well-being of an individual, or to investigate a possible violation of College policy.
10. Loss: The College is not responsible for loss or damage to personal property of the resident from any cause.