

STUDENT INFORMATION

Name	Concordia ID
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Do not complete form

- If you are increasing a Private loan, **you will be required to complete a new application with the lender for the additional amount.**
- If you are increasing a Parent PLUS loan, a new PLUS loan request form must be completed by the parent who is taking out the PLUS loan.

Note: Not all loan adjustments can be made and may require additional action on your part. If your request requires you to complete a "NEW" application or requires additional information, we will contact you by e-mail or phone with instructions on what you need to do.

LOAN/WORK STUDY ADJUSTMENTS

CANCELLATIONS

I request that my loan be **cancelled**. (please check all that apply)

- Direct Subsidized
 Direct Unsubsidized
 PLUS
 Private

REDUCTIONS

I request that my loan be **reduced** to (list amount)

- Direct Subsidized _____
 Direct Unsubsidized _____
 PLUS _____
 Private _____

RETURNS

I request that my loan funds be **returned** to the lender (list amount)

- Direct Subsidized _____
 Direct Unsubsidized _____
 PLUS _____
 Private _____

NOTE: Please be certain that you want to return these loan funds prior to submitting this request! Once your loan funds have been returned, it is likely we will not be able to get them back without reapplying for the loan.

INCREASES

I request that my loan be increased to (list amount)

- Direct Subsidized _____
 Direct Unsubsidized _____

WORK STUDY ADJUSTMENTS

CANCELLATIONS

- I request that my work study be **cancelled**.

REDUCTIONS

- I request that my work study be **reduced** to (list amount) _____

I request that the Concordia College Financial Aid Office make the above change(s) to my loan/work study.

STUDENT SIGNATURE

Signature	Date
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Return form to: CONCORDIA COLLEGE FINANCIAL AID OFFICE
901 8TH ST S
MOORHEAD MN 56562

Phone: (218) 299-3010
Toll Free: (800) 699-9897
Fax: (218) 299-3025

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