

To receive student financial aid, you must complete a process called "verification." Verification requires you to answer each question on this worksheet and return all requested documentation with this form. Make sure to sign this verification worksheet in Section 5. This information must be received before financial aid may be offered or disbursed. If there are differences between your Free Application for Federal Student Aid (FAFSA) information and your financial aid documents, the Financial Aid Office may submit corrections to your FAFSA.

WHAT YOU SHOULD DO:

Provide the following:

- **SIGNED** copy of student's (and spouse's) 2009 Federal Income Tax forms
- **SIGNED** copy of parents' 2009 Federal Income Tax forms
- This completed and **SIGNED** worksheet

Section 1: Student Information (All Applicants)

Last Name	First Name	M.I.	Concordia Student ID (9 digit)
Permanent Street Address	City	State	ZIP
Home Phone	Cell Phone	Date of Birth	
If married, date of marriage and maiden name			

Section 2: Household Information (All Applicants)

In the table below, fill in the information about the people whom your parents will support between July 1, 2010, and June 30, 2011. If your parents are separated or divorced, provide information for the parent you lived with the most in the last 12 months. If additional space is needed, please attach another page.

Include in your household size:

- Yourself
- Your parents, including stepparent if remarried (if parental data was required to be provided on FAFSA)
- Your parents' dependent children (if they received more than half of their financial support from your parents during the above timeframe or if they would be required to provide parental information when applying for federal student financial aid)

Include other people if they:

- Lived with your parents and received more than half of their financial support from your parents at the time you completed your 2010-11 FAFSA **and**
- Will continue to get this support between July 1, 2010, and June 30, 2011

If any of your household members will be attending college **at least half time** between July 1, 2010, and June 30, 2011, and will be enrolled in a degree/diploma or certificate program, write in the name of the college (siblings only – do not include parents). High school students enrolled in college courses may be listed in your household size but cannot be counted in the number enrolled in college.

Full Name	Age	Relationship to Student	Name of College Attending in 2010-11	Year in College 2010-11
Example: Name of parent Name of parent Name of sibling	48 50 12	Mother Father Brother		
You, the student		SELF	Concordia College	

Section 3: Student's and Spouse's Tax Forms and Income Information (All Applicants)

1. Please indicate 2009 tax filing status below:

I have filed a 2009 federal tax return. Please attached **SIGNED** tax return. Tax returns include 2009 IRS Form 1040, 1040A, 1040 EZ, a tax return from Puerto Rico or a foreign income tax return. If you did not keep a copy of your tax return, you can request a copy from your tax preparer, or by calling the IRS at (800) 829.1040.

I will not file and am not required to file a 2009 U.S. Federal Income Tax Return. Complete table in Step 2 below.

2. If you did not file and are not required to file a 2009 Federal Income Tax Return, list your employer(s) and any income received in 2009 (use the W-2 form or other earnings statement if available). Attach all supporting W-2 forms, if available. Attach additional paper if required.

Source or Employer – if none, indicate N/A	2009 Amount – Don't leave blank; if none, indicate \$0 or N/A
a.	\$
b.	\$
c.	\$

3. List any funds received from untaxed income. See question 45 on the FAFSA.

Sources of Untaxed Income	2009 Amount – Don't leave blank; if none, indicate \$0 or N/A
a. Child support	\$
b. Worker's compensation	\$
c. Untaxed pensions	\$
d. Other, specify:	\$

4. If you had need-based work study earnings in 2009, please indicate the amount. 2009 Need-Based Work Study Earnings \$ _____

Section 4: Parents' Tax Forms and Income Information – Required if parental data reported on FAFSA

1. Please indicate 2009 tax filing status below:

My parents have filed a 2009 federal tax return. Please attach **SIGNED** tax return. Tax returns include 2009 IRS Form 1040, 1040A, 1040 EZ, a tax return from Puerto Rico or a foreign income tax return. If your parents did not keep a copy of their tax returns, you can request a copy from their tax preparer, or by calling the IRS at (800) 829.1040.

My parents will not file and are not required to file a 2009 U.S. Federal Income Tax Return. Complete table in Step 2 below.

2. If parents did not file and are not required to file a 2009 Federal Income Tax Return, list parents' employer(s) and any income received in 2009 (use the W-2 form or other earnings statement if available). Attach all supporting W-2 forms, if available. Attach additional paper if required.

Source or Employer – if none, indicate N/A	2009 Amount – Don't leave blank; if none, indicate \$0 or N/A
a.	\$
b.	\$
c.	\$

3. List any funds your parents received from child support, housing allowance, or other untaxed income. See question 93 of FAFSA.

Sources of Untaxed Income	2009 Amount – Don't leave blank; if none, indicate \$0 or N/A
a. Child Support received in 2009	\$
b. Worker's compensation	\$
c. Payments to tax deferred pension and savings plans reported on W-2	\$
d. Housing allowance for clergy, etc.	\$
e. Other, Specify:	\$

4. If your parents **paid child support** in 2009, please indicate the amount. 2009 Child Support Paid \$ _____

Section 5: Sign this Worksheet (All Applicants)

By signing this worksheet, we certify that all information reported on it is complete and correct. Warning: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

Student Signature	Date
Parent Signature – required if parental information provided on FAFSA	Date